

**CERTIFICATION OF INSPECTION  
AND  
CONSTRUCTION CONTRACT PAYMENT REQUEST**

**INTERIM INSPECTION #** \_\_\_\_\_ **FINAL INSPECTION** \_\_\_\_\_ **ACCOUNT #:** \_\_\_\_\_

**OWNER:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**CONTRACTOR:** \_\_\_\_\_

This is to acknowledge completion of \_\_\_\_\_% of the construction work in accordance with the contract dated \_\_\_\_\_.

Please proceed with payment to the contractor as follows:

**ORIGINAL CONTRACT AMOUNT** \$ \_\_\_\_\_

**CHANGE ORDERS:** #1 (+/-) \$ \_\_\_\_\_

#2 (+/-) \$ \_\_\_\_\_

**TOTAL CONTRACT AMOUNT** \$ \_\_\_\_\_

**LESS AMOUNT OF PREVIOUS PAYMENTS** \$ \_\_\_\_\_

**CONTRACT BALANCE AVAILABLE** \$ \_\_\_\_\_

**TOTAL REQUESTED THIS PAYMENT** \$ \_\_\_\_\_

**REMAINING CONTRACT BALANCE AVAILABLE** \$ \_\_\_\_\_

I certify that the above payment is correct and that said payment is justified by the work, which has been completed.

\_\_\_\_\_  
**CONTRACTOR**

\_\_\_\_\_  
**DATE**

I have examined the above request for payment and find that it is fair and reasonable payment for the work performed on my property and approve said payment.

\_\_\_\_\_  
**PROPERTY OWNER**

\_\_\_\_\_  
**DATE**

I have inspected the rehabilitation work on the above-named contract and found the work to be satisfactory and in full compliance with the Rehab Specifications and the Work Write-Up. I certify that the Contractor has delivered all necessary documents and papers. I authorize payment.

\_\_\_\_\_  
**PROGRAM INSPECTOR**

\_\_\_\_\_  
**DATE**

\_\_\_\_\_  
**GRANTEE REPRESENTATIVE**

\_\_\_\_\_  
**DATE**

**NOTE:** *The check for payment to the contractor cannot be issued prior to date of each approved inspection.*